

Foundation Auction Guide

HOW TO BID USING HANDBID

Step 1: Download the App

- Go to the App Store or Google Play
 - Search “**Handbid**” and install the app
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Step 2: Create or Log In to Your Account

- Open the app and tap **Sign Up**
- Enter your name, email, and mobile number
- Add a credit card to complete registration

Already have an account?

If you’ve used Handbid before, simply **log in** and move on to Step 3.

Step 3: Join the Auction

- Search for: **MS Poultry Foundation Auction**
- Select the event and tap **Register to Bid**

Note: You must be a registered bidder (Steps 1–3) to participate in both the silent and live auction.

SILENT AUCTION BIDDING

Step 4: Browse & Bid

- View items, descriptions, and current bids
- Tap **Bid** to place your bid
- You’ll receive notifications if you are outbid

Tip: Use **Max Bid** to automatically increase your bid up to your limit

Step 5: Monitor & Closing

- Track bids under **My Activity**
 - Bidding closes at the announced time
 - Highest bid at closing wins
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Step 6: Checkout & Pickup (Silent Auction)

- If you win, you will be prompted in the app to **check out using your credit card**
- **Important:** Having a card on file does *not* automatically process payment—you must complete checkout
- After checkout, see **MPA staff/volunteers** to collect your item

Check Payments:

- If paying by check, see **Beca AFTER the live auction ends**
 - Checks cannot be accepted between the silent and live auctions
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LIVE AUCTION

Step 7: Preview Live Auction Items

- View items in the app under the “**Live Auction**” category once the silent auction opens
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Step 8: Participate in Live Auction

- Live auction bidding is conducted by the auctioneer
 - Raise your bidder number to place bids
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Step 9: If You Win a Live Auction Item

- MPA staff will bring you a ticket to sign
 - Your **Handbid bidder number** will be recorded
 - You will receive a copy for your records
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Step 10: Checkout (Live Auction)

- After the live auction ends:
 - Pay through the app (credit card), or
 - See **Beca** if paying by check
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Receipts

- Receipts will be emailed through the app once your account is settled
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QUICK REMINDERS

- Register early so you're ready when bidding opens
 - Turn on notifications so you don't miss outbid alerts
 - All items must be paid for before leaving unless arrangements are made
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Mississippi Poultry Association

Should you have any questions, please see the MPA staff or volunteers during the convention or contact our office before the event.

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